

2018 Sedan Request Form (Part 1 of 2)

New Unit ID #
For office use only



<input type="checkbox"/> Replacement Vehicle <input type="checkbox"/> New Vehicle Request # _____ (Please number each new request in sequence, 1, 2, 3 etc.)	VEMA Customer #
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1. Replacement Vehicle Information (If replacing a vehicle, please indicate the following)

Existing Unit #	Existing Licence Plate #
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2. Contact Information

Organization Name		Date Submitted <small>(yyyy-mm-dd)</small>
Completed by	Phone	Fax
Email		

3. Vehicle Details (Use Sedan Spec Catalogue only)

Specification #	Description
Additional Information	

4. Expected Use

Assignment Type <input type="checkbox"/> Assigned to driver <input type="checkbox"/> Shared Pool Vehicle	Driver Information Name: _____ Phone: _____ Email (if applicable): _____
Est. Annual Distance _____ kms	Base Location: _____
Vehicle Use <input type="checkbox"/> Driver only <input type="checkbox"/> Passenger <input type="checkbox"/> Hauling goods <input type="checkbox"/> Other (specify) _____	
Driving Conditions City _____% Off-Road _____% Highway _____% Gravel _____% Other _____% Specify _____	

5. Factory Options

Body Style <input type="checkbox"/> Sedan <input type="checkbox"/> Hatch Back <input type="checkbox"/> Station Wagon	Seating <input type="checkbox"/> Bucket <input type="checkbox"/> Bench (Full Size Sedan only) <input type="checkbox"/> Power (Driver's Seat)	Engine Size <input type="checkbox"/> 4 Cyl <input type="checkbox"/> 6 Cyl <input type="checkbox"/> 8 Cyl
Fuel Type <input type="checkbox"/> Unleaded <input type="checkbox"/> Hybrid (gas/electric) <input type="checkbox"/> Diesel <input type="checkbox"/> Electric	Standard Equipment <input type="checkbox"/> All Wheel Drive <input type="checkbox"/> Factory Remote Start <input type="checkbox"/> Factory Security System (activates lights and horn only)	

6. Requesting VEMA-installed options? Please complete Part 2 for EACH vehicle, if required.

Vehicle Coordinator Signature

Date (yyyy-mm-dd)

2018 Sedan Request Form
VEMA-installed Options (Part 2 of 2 – if required)



<input type="checkbox"/> Replacement Vehicle <input type="checkbox"/> New Vehicle Request # _____ (Please number each new request in sequence, 1, 2, 3 etc.)	VEMA Customer #
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Existing Unit #	Existing Licence Plate #
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1. Contact Information for VEMA-installed Options Only
If ordering options, please indicate the contact to call for details

Contact Name	Phone
Email	

2. Computer and Communication Equipment
Select type of equipment, if required

Computer-Mounted Equipment <input type="checkbox"/> Docking Station <input type="checkbox"/> Computer Mount Make _____ Model _____	Communication Equipment <input type="checkbox"/> Transfer Existing Equipment Model _____ Asset Tag # _____ <input type="checkbox"/> New Equipment Request Model #1: _____ Model #2: _____ <input type="checkbox"/> Provided by customer <input type="checkbox"/> Ordered by Radio Services
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3. Miscellaneous Accessories and Tires
If required, please select all that apply

<input type="checkbox"/> Booster Cables <input type="checkbox"/> Decals/Markings <input type="checkbox"/> Pkg #: _____ <input type="checkbox"/> First Aid Kit	<input type="checkbox"/> Mud Flaps <input type="checkbox"/> Shovel <input type="checkbox"/> Survival Kit (food, candle, stove) <input type="checkbox"/> VEMA Duffel Bag <input type="checkbox"/> Blacked-out Window Tint <i>(limited visibility)</i>	Tires (please see the VEMA-installed Options List) <input type="checkbox"/> All-weather Mountain Snowflake (year-round) <input type="checkbox"/> Winter Ice Radials (includes rims with Low Tire Pressure Sensors - <i>if available</i>) VEMA is not responsible for tire storage
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4. Trailer Hitch and Wiring (please see the VEMA-installed Options List, page 1)
If required, check only one from each column

Hitch Class <input type="checkbox"/> Class 2 (up to 3,500 lbs) <input type="checkbox"/> Class 3 (3,500 - 5,000 lbs)	Ball Size <input type="checkbox"/> 1 7/8" <input type="checkbox"/> 2"	Trailer Plug In <input type="checkbox"/> 4 Pin <input type="checkbox"/> 6 Pin <input type="checkbox"/> 7 Pin	<input type="checkbox"/> Electric Brakes
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Important!

ONLY those requirements identified on this form, when submitted to VEMA, will be installed on this vehicle.